

MEETING AGENDA

Grantee: City and County of Honolulu
Project: Honolulu High-Capacity Transit Corridor Project
Subject: Preliminary Engineering Kickoff /PMOC Transition
Date: November 3-4, 2009
Location: Ali'i Place
1099 Alakea Street, Suite 1700
Honolulu, HI 96813

Participants: Federal Transit Administration (FTA)
City and County of Honolulu (City)
InfraConsult – Project Management Support Consultant
Parsons Brinckerhoff (PB) – General Engineering Consultant
Jacobs Engineering Group (JEG) – PMOC

Tuesday, November 3, 2009

- 8:30 AM 1. **Opening Remarks (Leslie Rogers)**
2. **Introductions**
- FTA
 - City of Honolulu
 - PMOC
3. **Project Management Oversight (Nadeem Tahir)**
4. **PMOC Transition (JEG)**
- PMOC Team Organization and contact information
 - Communications Plan
 - Schedule for oversight and quarterly meetings
5. **Project Status Update (City)**
- Highlights and Achievements
 - Baseline Project
 - Scope
 - Schedule
 - Budget, Expenditure, and Funding
 - NEPA Update
 - Engineering Update
 - Available Documents / Document Update
 - Real Estate Acquisition / Right-of-Way Update
 - Program Staffing Update
 - Procurement Update
 - Consultant Contracts
 - Project Management Support Consultant
 - PE/EIS General Engineering Consultant
 - General Engineering Consultant II
 - Design-Build Contracts
 - West Oahu/Farrington Highway Design-Build
 - Maintenance and Storage Facility
 - Vehicle/Core Systems
 - Community Relations

- Board Actions
- 6. **PE Approval**
 - Items to be addressed during PE (Attachment A)

Wednesday, November 4, 2009

8:30 AM 1. Alignment Tour

2. Key Issues

- Letters of No Prejudice
- State Safety Oversight Agency
- Third Party Coordination (Agency/Utility)
- HDOT/FAA Coordination
- Buy America waiver
- Waiver of the 100% performance bond requirements of 49 CFR Section 18.36(h)
- Procurement – RFP 2 document availability
- Regulatory issues

3. Closing Session

- Action Items
- Path forward
- Schedule next meeting

Thursday, November 5, 2009

Day reserved for continuing review and discussions of individual contracts, as needed.

Note: Breaks, including lunch, will be taken when needed.

Attachment

A Items to Be Addressed During PE

Attachment A: Items to Be Addressed During PE

[List from PE Approval Letter will be inserted.]

DRAFT